FY27 Per Capita Implementation Application Questions

Please note that each response in this application is limited to 6,000 characters

ECONOMIC IMPACT

1. Provide an overview of the proposed project and project activities included in the project budget. What is the industry defined problem, or unmet industry need the project is addressing? Please include quantitative and/or qualitative data to support the industry need for the project's scope.
2. Which industry clusters identified in your region's Economic Growth and Diversification Plan will this project focus on? Describe how the project supports the Plan's strategies and goals. Include alignment with the region's Talent Pathway Initiative and/or Regional Entrepreneurship Initiative, if applicable.
3. Identify the outcomes and deliverables the project will achieve during the grant performance period. Explain how each outcome will be achieved through the project scope of work. For any quantitative outcomes that demonstrate project impact, select the most relevant items from the GO Virginia Core Grant Outcomes. Describe how the project team or its partners will track and report on these outcomes over time. **ATTACHMENT:** Upload the completed GO Virginia Core Grant Outcomes spreadsheet with the application**.**
4. Describe how the Economic Impact template estimates were determined and the timeline for achieving the expected fiscal return. Include an explanation and source any data used as the basis for inputs used to complete the template. Please note that the template is used as an evaluation criterion but a positive fiscal return is not an eligibility requirement. **ATTACHMENTS**: The DHCD Economic Impact template should be uploaded with the application.

REGIONAL COLLABORATION

5. Identify the units of local government that are actively participating in the project and describe each of their roles. Participation may include financial support, staff involvement, resource sharing, or other meaningful contributions. Explain how participation reflects meaningful engagement. A minimum of two localities is required. Refer to the Regional Collaboration and Local Participation Guidelines for examples of eligible participation.

6. Describe how private industry and subject matter experts have been involved in validating, developing, or planning this project. How has traded industry demand informed the project's purpose and design? Identify any traded-sector companies that have been engaged and explain their role or input.

7. Identify the applicant or fiscal agent and all partner organizations involved in implementing the project. For each partner, describe their role in carrying out the scope of work. Partners may include school divisions, community colleges, higher education institutions, economic and workforce entities, local governments, regional organizations, planning district commissions, and nonprofits.
   ATTACHMENTS: Upload Match Verification Form(s) with the application. Partners are encouraged to submit letters of support describing their role and level of involvement

8. Describe any existing programs with similar goals and explain how this project will complement—not duplicate—those efforts. Please indicate how partners and complementary efforts have been engaged with the development of this proposal. Describe any cost efficiencies identified through collaboration with project partners.

PROJECT READINESS

9. Describe the project timeline and the specific project milestones and deliverables that will be utilized to track project progress and fund disbursement. **ATTACHMENTS**: Upload the Milestones and Drawdown Schedule (DHCD Template).

10. Describe the total project budget, including how GO Virginia funds will be used, how matching funds will be utilized to achieve the committed outcomes, and the sources and uses of all matching contributions. Please see the GO Virginia match guidelines for terms and conditions related to eligible matching sources. If applicable, identify any additional leveraged funds that are not eligible for GO Virginia match such as other state or federal resources—that help demonstrate the full scope of the project. **ATTACHMENTS**: Upload the DHCD Sources and Uses Budget template with the application.
    a. Does the project meet the required $2:1 match?
    b. Is the applicant requesting a waiver of the local match requirement? If so, refer to the Match Waiver Request Guidelines. Note that at least 20% of the match must come from units of local government unless waived. **ATTACHMENTS**: If requesting a waiver, include Local Match Waiver Request Form with the application.

11. Discuss any major barriers or risks that could affect the successful implementation of the project. What strategies will the project administrator use to address or overcome these challenges?

12. Describe any prerequisite and/or previous planning activities undertaken by project partners to improve the efficiency of program delivery and support successful project launch. If the applicant or its partners have previously led GO Virginia-funded projects, summarize the outcomes and current operating status of those efforts and explain how that experience strengthens this proposal.

PROJECT SUSTAINABILITY

13. Discuss how the project will achieve stable, long-term sustainability beyond the initial GO Virginia funding period? Have any funding sources been secured to continue implementation once these funds are exhausted? If not, what is the plan to identify and secure future support?

REQUIRED ATTACHMENTS

- Executive Summary
- GO Virginia Core Outcomes
- Economic Impact (DHCD Template)
- Match Verification Form
- Milestones and Drawdown Schedule (DHCD Template)
- Budget Overview (DHCD Sources and Uses Template)

OPTIONAL ATTACHMENTS

- Local Match Waiver Request Form (if applicable)
- Letters of Support
- Healthcare Industry Project Application Addendum (if applicable)